Sea Trail Men's Golf Association
Constitution and By-Laws
Effective October 1, 2026

CONSTITUTION

ARTICLE I – NAME

The name of this Association shall be the SEA TRAIL MEN'S GOLF ASSOCIATION (STMGA).

ARTICLE II – OBJECTIVE

The objective of the Association shall be to foster the best interest of the members in the playing of golf; to promote fellowship among its members; and to hold such golf tournament events as the BOARD OF DIRECTORS shall decide.

ARTICLE III – MEMBERSHIP

There are three levels of membership available within STMGA. The Board of Directors shall establish the requirements, (e.g., cost, duration, benefits) for each type of membership. These shall be published prior to the start of each fiscal year. The Board may also set a maximum number of each available membership.

1. Full Membership is open to any male golfer who has an ownership interest in a Sea Trail property. Full Membership provides all the benefits of STMGA.
2. Social Membership is open to previous members who wish to stay involved in STMGA. A Social member can be active in STMGA social activities but cannot vote on issues presented to the general membership, hold STMGA office, or play in STMGA golf Tournaments. However, Social members may serve on committees.
3. Associate Membership is available to individuals who do not have a financial interest in Sea Trail property but want to play golf and attend STMGA events. These members are provided with all the benefits of STMGA, except as described elsewhere in this document (see ARTICLE IV).

Initiation Fees and Dues

1. The Board of Directors shall establish the amount of any initiation fee and annual dues by a majority vote. These shall be published prior to the Annual Meeting.
2. All new members shall be subject to an initiation fee at the time of joining STMGA and will be charged the full annual dues regardless of the time of year they join.
3. Subsequent annual dues will be payable by October 1st of each year. If such payment is not received the member may be denied participation in STMGA tournaments and will

not be provided other benefits (e.g., Hole in One insurance, lunches, or participation in other gatherings sponsored by STMGA).

4. The annual dues for Associate Members will be no less than the dues for Full Members. The annual dues for Social Members will be at a rate less than that of a Full Member.

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

The Board of Directors shall consist of nine elected members: six officers and three (3) members at large. There cannot be more than two Associate Members holding STMGA Board positions simultaneously, and they cannot hold positions of President, Vice President, Treasurer, or Tournament Chairman. The STMGA officers shall be President, Vice President, Secretary, Treasurer, Tournament Chairman, and Handicap Chairman. Three members of the board will be elected each year and hold office until their respective successors take office. The term of office is normally three years; however, if it is deemed in the best interest of STMGA, a board member may be elected for additional three-year terms. After the annual election, the Board will meet and determine who will assume the responsibilities of each officer's position, as well as chairmen for other committees.

ARTICLE V – GOVERNANCE

1. The control and management of this Association and its affairs shall be entrusted to the Board of Directors.

2. For the purpose of transition, the immediate past President shall serve as an advisory, non-voting member of the Board for one year.

3. The Board shall be responsible for creating any committees and appointing any Committee Chairmen, as deemed necessary. No committee may have the right to draw funds, or make final decisions involving expenditures, without first consulting with and receiving the approval of the Board.

4. The fiscal year of the Association shall be from October 1st through September 30th of the following year.

ARTICLE VI – TOURNAMENTS

The Board of Directors is responsible for all tournaments and shall conduct an annual tournament to determine the STMGA champion(s).

ARTICLE VII – AMENDMENTS PROCEDURE

1. Any Proposed amendment to the Constitution or By-Laws is to be presented to the Board of Directors. A proposed amendment will require approval by a minimum of two thirds (2/3) vote of the members of the Board for preparation and presentation to the membership.

2. The Constitution or By-Laws may be amended by a minimum of two-thirds (2/3) vote of the voting members present at the Annual Meeting or any Special Meeting as defined in the By-Laws.

3. Proposed amendments shall be distributed to the Association members at least one (1) week prior to the Annual Meeting or any Special Meeting.

BY-LAWS

ARTICLE I – ELECTION OF OFFICERS

1. The Nominating Committee (see Article IV.1, below) shall present the names of candidates for board members. The President shall accept other nominations for each board member from the membership. These other nominations must be submitted at least one (1) week prior to the elections in order to be included on the slate.

2. New Board Members shall be elected at the Annual Meeting of the Association. A plurality of the votes of all members present shall determine which candidates are elected to the Board. In the event of only one candidate for each open board position(s), upon motion made, seconded and carried, the President may instruct the Secretary to cast a vote in favor of the candidates.

3. The term of office shall be for three fiscal years. Officers are eligible to serve for more than one succeeding term subject to election by a plurality of the votes of members present.

4. If a Board position becomes vacant during the term of office, the Board of Directors may appoint a member to fill the office for the remaining portion of the term, subject to the limitations described in ARTICLE IV of the Constitution.

5. Following the election of the three new Board members, the Board will meet and determine who will fill each of the six officer positions.

ARTICLE II – DUTIES OF OFFICERS

1. PRESIDENT

   a. Preside at all meetings of the Association, and at all meetings of the Board of Directors.

   b. Be a de facto member of all committees.

   c. Authorized to disburse funds when the Treasurer is not available.

2. VICE PRESIDENT

a. Perform the duties of the President in the event of the President's absence, or his inability to serve.

b. Assist the President in such ways as the President may request.

3. SECRETARY

a. Keep an accurate record of all meetings of the Association and the Board of Directors.

b. Maintain a file of all correspondence in connection with the affairs of the Association.

4. TREASURER

a. Keeps an accurate record of the funds of the Association.

b. Receives and deposits all dues and funds in the appropriate Association account.

c. Present a complete report on the financial affairs of the Association at all meetings and such other reports as the Board may request.

d. Disburse Association funds in accordance with accepted accounting procedures.

e. Keep a current roll of the membership and coordinate such with the Tournament and Handicap Chairmen.

f. Notify Sea Trail Golf Resort or its successors for the purpose of accurate GHIN/WHS billing by the Carolina Golf Association or appropriate governing authority.

5. TOURNAMENT CHAIRMAN

a. Shall be responsible for conducting all weekly golf tournament events, including the playing format and the types and distribution of the weekly prizes.

b. Shall obtain dates and course locations for all weekly and special events.

c. Shall be a member of all special tournament event committees.

d. Shall coordinate with the Handicap Committee to appropriately apply member handicaps for STMGA tournaments and competitions.

e. Create and maintain documentation of Tournament procedures.

6. HANDICAP CHAIRMAN

a. Shall be responsible for maintaining an accurate record of member handicaps according to the GHIN/WHS handicap rules.

b. Shall coordinate with the Treasurer and Tournament Chairman to maintain an accurate list of active members.

c. Shall meet required USGA/CGA/governing body standards for the position.

ARTICLE III – TOURNAMENTS AND ELIGIBILITY

1. All Full members and Associate members of STMGA who have an established GHIN/WHS handicap, are eligible to compete in all weekly tournament events conducted by STMGA.

2. Club Championship Tournaments – All STMGA members in good standing who have a GHIN/WHS handicap based on 20 scores and who have completed at least twelve (12) STMGA weekly rounds/events during the current membership year are eligible to participate in any designated Club Championship tournaments. The Board may approve exceptions to this requirement by a plurality.

3. All competition shall be played in accordance with the rules of golf as adopted by the U.S.G.A., with such local rules as established by the golf course or that have been adopted by STMGA in its Local Rules or for a specific competition.

ARTICLE IV – COMMITTEES

1. NOMINATING COMMITTEE

a. The President shall name a Nominating Committee at least thirty (30) days prior to the Annual Meeting.

b. The Nominating Committee shall consist of three (3) members, none of whom is an officer.

c. The Committee shall nominate a minimum of three Full Members as candidates to be elected at the Annual Meeting.

d. The names of all candidates shall be distributed to all Full STMGA members at least ten (10) days prior to the Annual Meeting.

2. RULES COMMITTEE

a. The Board shall appoint a Rules Committee consisting of three members, one of whom shall be a Board member but not an officer of STMGA. The Rules Committee shall elect a Rules Committee Chairman.

b. Rules Committee members will serve through the end of the fiscal year. If needed the Board shall fill any Rules Committee vacancies.

c. The Rules Committee will review all USGA and local course rules and regulations and make recommendations to the STMGA Board regarding the need for any revisions to the STMGA Local Rules. Any such recommendations will be passed to the STMGA Board for consideration and approval. Any approved changes will be distributed to the Membership.

3. HANDICAP COMMITTEE

a. The Handicap Committee (a requirement of USGA) shall be created by the Board. The Handicap Chairman shall nominate four or more members to serve, with approval by the Board, on the Handicap Committee.

d. Handicap Committee members will serve through the end of the fiscal year. If needed the Board shall fill any Handicap Committee vacancies utilizing the same procedure described above.

b. The Handicap Committee is entrusted to ensure that handicaps accurately reflect a member's ability. The Handicap Committee will coordinate with the Tournament Chairman so that handicaps are properly applied to STMGA competitions and tournaments.

c. This committee shall review all GHIN/WHS handicap rules, guidelines, and revisions and make recommendations to the STMGA Board regarding local application. Any such recommendations will be discussed with the membership at the Annual Meeting or a Special Meeting before the STMGA Board either approves or rejects the recommendation.

d. The Committee will review any questions or questionable handicap actions by STMGA members and recommend to the Board any remedies specified by the then current GHIN/WHS handicap publication.

ARTICLE V – MEETINGS

1. An Annual Meeting shall be held during the last month of the fiscal year for the purpose of electing the new STMGA Board and discussing other business of the Association.

2. The time and place of all meetings will be determined by the Board of Directors, and due notice will be given to all members.

3. There shall be at least two (2) regular meetings of the Board of Directors, one in spring and one preceding the Annual Meeting.

4. A quorum of the Board of Directors is required for an official meeting. A minimum of six (6) members of the Board of Directors are required for a quorum.

5. A Special Meeting of the Association may be called by the President, or, at the request of a majority of the Board of Directors. Members must be notified of the date, time, and location of any Annual or Special Meeting at least fourteen (14) days prior to the meeting.

6. Order of Business – The order of business shall include the following:
   a. Reading of the minutes of the preceding meeting(s)
   b. Readings of the report of the Treasurer
   c. Reports by the Committee Chairmen
   d. Other Business
   e. Election of Officers (Annual Meeting, only)

ARTICLE VI – EXAMINATION OF BOOKS AND RECORDS

The Board of Directors shall appoint one or more members who will be responsible for examining the Association's books and records once each fiscal year. The findings of the examination of the books and records shall be reported back to the Board of Directors.

ARTICLE VII – PARLIAMENTARY AUTHORITY

The rules contained in the most current version of "Robert's Rules of Order" shall be the basis to conduct all meetings of the Association, unless inconsistent with the By-Laws.

ARTICLE VIII - CODE OF CONDUCT

All STMGA members are to conduct themselves to the highest standards of integrity and sportsmanship. They are to be guided by and adhere to the STMGA Constitution and By Laws. They must also comply and enforce applicable golf rules, including but not limited to USGA Rules of Golf and STMGA or course "local rules," as well as any other applicable governmental or facility laws and regulations. As outlined in the STMGA Discipline and Grievances sections, the Board of Directors shall take disciplinary action toward any STMGA Member deemed to have violated the Code of Conduct. All Disciplinary or Grievance actions taken under the Code of Conduct shall remain confidential unless a majority of the Board of Directors directs otherwise.

1. DISCIPLINARY ACTIONS

If a STMGA member is accused of any action that violates the Code of Conduct and may require consideration for disciplinary action, an Ad-hoc Disciplinary Committee will be selected to be chaired by the STMGA President. If the President is an affected party to a complaint, the STMGA Board shall appoint a non-affected STMGA Board member to act as Chairman of the Ad-hoc committee, in lieu of the President. The Committee shall be chosen by the Chairman. It shall consist of not more than five members and

not more than two (2) other Board members of STMGA. It shall perform the following functions:

a) Gather and analyze all relevant information to determine whether any disciplinary action is warranted; and

b) Recommend to the STMGA Board the nature of any sanction, penalty or exoneration of charges.

The ad-hoc committee shall complete its tasks as described above and submit a report without undue delay for consideration by the STMGA Board at its next scheduled meeting. All decisions of the STMGA Board on disciplinary matters shall be decided on a majority vote of Board members. The Secretary/Treasurer shall inform the member(s) concerned of the decision of the Board in writing.

2. GRIEVANCES AND APPEALS

Grievances and Appeals of Disciplinary Action brought to the Board by a STMGA Member will be reviewed by an Ad-hoc Grievance Committee to be chaired by the STMGA President. If the President is an affected party to the grievance, the STMGA Board shall appoint a non-affected STMGA Board member to act as chairman of the Ad-hoc committee, in lieu of the President.

The Chairman shall draw upon STMGA current membership and establish said Committee to include one (1) to three (3) non-Board members. The Committee shall have the following responsibilities: (i) hear and investigate any grievance of a STMGA member arising out of STMGA activities; (ii) gather and analyze all pertinent information relating to the case presented; (iii) ensure that the grievance process is fair and impartial; and (iv) report findings to the Board.

Grievance procedures shall be as follows: (i) all cases presented for the committee shall be submitted in writing within two (2) weeks of the grievance:(ii) the committee shall investigate all pertinent facts and interview all parties concerned so as to ensure that the disciplinary action taken is fair and impartial; (iii) the Grievance committee shall inform the member(s) presenting the grievance of its decision in writing, with a copy to the Secretary/Treasurer. If all parties agree, the decision may be delivered to the member(s) verbally, with written copies waived. The Board shall act upon any findings of the Grievance Committee that demonstrate that the disciplinary action taken was unfair and partial.